



Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: Tuesday, 27 October 2015
:

**Committee:
Young People's Scrutiny Committee**

Date: Wednesday, 4 November 2015
Time: 10.00 am
Venue: Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Head of Legal and Democratic Services (Monitoring Officer)

Members of the Committee

Joyce Barrow (Chairman)
Peggy Mullock (Vice Chairman)
Andy Boddington
Hannah Fraser
Vince Hunt

Kevin Pardy
John Price
Robert Tindall
Kevin Turley

Co-opted Members (Voting):

Austin Atkinson
Vacancy
Vacancy
Philip Tranter

Diocese of Shrewsbury (RC)
Diocese of Hereford (CE)
Parent Governor – Secondary Schools
Parent Governor – Primary & Special Schools

Co-opted Members (Non-Voting):

Mark Hignett

Voluntary and Community Sector
Assembly

Substitute Members:

Charlotte Barnes
Dean Carroll
Peter Cherrington
Roger Evans
Jane MacKenzie

William Parr
Stuart West
Michael Wood
Tina Woodward
Paul Wynn

Your Committee Officer is:

Tim Ward Committee Officer

Tel: 01743 257713

Email: tim.ward@shropshire.gov.uk

AGENDA

1 **Apologies and Substitutions**

To receive apologies for absence from Members of the Committee

2 **Disclosable Pecuniary Interests**

Members are reminded they must not participate in the discussion or vote on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

3 **Minutes** (Pages 1 - 4)

The minutes of the last meeting, held on 16 September 2015, are attached for confirmation.

4 **Public Question Time**

To receive any questions, statements or petitions of which members of the public have given notice.

Deadline for notification is: 5.00pm on Friday 30 October 2015

5 **Members' Question Time**

To receive any questions of which Members of the Council have given notice.

Deadline for notification: 5.00pm on Friday 30 October 2015

6 **The Oversight of Children who are Educated at Home or who are Missing From Education** (Pages 5 - 20)

This paper provides details of Shropshire Council's oversight of children who are educated at home, known as elective home education (EHE) and those children missing from education (CME)

7 **Safeguarding Arrangements in Independent Schools** (Pages 21 - 30)

This paper provides details of Shropshire Council's safeguarding arrangements in independent schools.

8 Progress in Implementing Personal Social and Health Education (PSHE) which Addresses Issues of Child Exploitation (Pages 31 - 38)

This paper provides details of Shropshire Council's approach to challenging and supporting primary and secondary schools to ensure effective provision for Personal Social and Health Education (PSHE), including resources to reduce pupil's vulnerability to child exploitation.

9 Update on the Commissioning of Youth Services

The Director of Commissioning will give a verbal update on the Commissioning of Youth Services

10 Peer Review

The Director of Children's Services will give a verbal update

11 Work Programme (Pages 39 - 56)

The Current Scrutiny Work Programme and Cabinet Forward Plan are attached

12 Date of Next Meeting

Members are reminded that the next meeting of the Committee will take place on Monday 16 November 2015 at 11.00am



YOUNG PEOPLE'S SCRUTINY COMMITTEE

Minutes of the meeting held on 16 September 2015

10.00 - 11.40 am in the Shrewsbury/Oswestry Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND

Responsible Officer: Tim Ward

Email: tim.ward@shropshire.gov.uk Tel: 01743 257713

Present

Shropshire Councillors

Councillor Joyce Barrow (Chairman)

Councillors Peggy Mullock (Vice Chairman), Andy Boddington, Hannah Fraser, Vince Hunt, Kevin Pardy, John Price, Robert Tindall, David Turner and Peter Cherrington (Substitute) (substitute for Kevin Turley)

28 Apologies and Substitutions

28.1 Apologies for absence had been received from Austin Atkinson and Kevin Turley.

28.2 Peter Cherrington substituted for Kevin Turley.

29 Disclosable Pecuniary Interests

29.1 There were no declarations of pecuniary interest.

30 Minutes

30.1 The minutes of the meeting held on 15 July 2015 had been circulated.

30.1 Resolved: -

That the minutes of the meeting held on 15 July 2015 be approved and signed by the Chairman as a true record.

31 Public Question Time

31.1 There were no questions from members of the public.

32 Members' Question Time

32.1 There were no questions from Members.

With the agreement of the Committee the item on Special Educational Needs Hub Provision was taken next

33 Special Educational Needs Hub Provision

- 33.1 The Committee received the report of the Service Manager SEND which gave an update on the development of the SEND Hubs.
- 33.2 The Service Manager reminded Members that in February 2013 Cabinet had approved the establishment of 3 hub provisions that would be co-located on mainstream school sites. Following a data mapping exercise the northern part of the county had been identified as having a significantly higher proportion of pupils with statements of Educational Need (SEN) whose difficulties related to Autistic Spectrum Disorders (ASD) and that a tendering process had been carried out with the Lakelands Academy being chosen to host the Kettlemere Centre, a facility which would accommodate 24 pupils of secondary school age. She then outlined the services offered by the Centre.
- 33.3 Tom Doolan, a pupil at Kettlemere gave a presentation which outlined his experiences at Kettlemere and how it had helped him with his education. He explained that he received most of his classes within the main school with specialist one to one help being received at the Centre.
- 33.4 A Member asked what the timescales were for the extension of the service over other parts of the County. The Service Manager SEND advised that work was being carried out to develop a facility in the south of the County and that it was hoped that a facility would be in place by January 2017.
- 33.5 The Chair thanked Tom for attending the meeting and giving his presentation. She added that she had been very impressed. Members echoed this sentiment.

33.6 Resolved:

That the details contained in the report and the evidence of the early impact on the quality of provision and the cost effectiveness of the provision are noted.

34 West Mercia Youth Justice Plan 2015 - 16

- 34.1 Members received the report of the Director of Children's Services which advised them of the Youth Justice Plan for 2015/16. She advised them that the Plan had been endorsed by Council on the 23 July 2015
- 34.2 The Head of Service, West Mercia Youth Offending Service advised Members that the Plan contained a review of the previous year and an update on resources, governance and the annual Action Plan. He drew their attention to the area profiles and the Key Performance Indicators which showed that Shropshire was below the national figures for all the key indicators.
- 34.3 A Member made reference to the table showing the breakdown of staff and volunteers by gender and ethnicity and asked whether the lack of ethnic staff and volunteers created a problem. The Head of Service advised that on the whole there was not a problem although there was an increasing demand for interpreters. The Referral Panel Officer commented that active recruitment of ethnic minority

volunteers had been carried out and that there was a wide level of expertise within the volunteers.

34.4 A Member commented on the increased use of restorative justice and asked how effective this was. The Victim Officer commented that the use of restorative justice was proving a useful tool but it was difficult to measure the effectiveness definitively.

34.5 A Member asked what work was being done to identify young people at risk of offending. The Head of Service commented that work was done through Early Help to identify young people at risk of offending and to provide suitable intervention.

34.6 Resolved:

That the Youth Justice Plan as attached at Appendix A of the report, be noted.

35 Peer Review

35.1 The Director of Children's Services gave an update on the recent Peer Review. She advised Members that an Internal Improvement Board had been set up to monitor progress with the recommendations; regular reports would be taken to the Safeguarding Board and would also be brought to the Scrutiny Committee.

36 Childhood Obesity Task and Finish Group

36.1 The Committee received the final report of the Childhood Obesity Task and Finish Group. The Programme Lead for Diet and Healthy Weight reminded Members that the Group had been set up to inform local efforts to address child obesity and that the Group had sought to understand the role that breastfeeding and weaning play in supporting families to reduce the risk of obesity.

36.2 The Programme Lead advised Members that as a result of the work of the Group the Shropshire Council Maternity, Adoption and Surrogacy Policy had been updated.

36.3 The Chairman thanked Officers and Members of the Task and Finish Group for their work.

36.4 Resolved:

That the recommendations as set out in the report, be approved.

37 Child Health Data

37.1 The Committee considered the Child Health Profile for 2015 which provided a snapshot of child health in the area.

37.2 A Member expressed concern at the increase in the number of young people admitted to hospital as a result of self-harm. The Public Health Specialist Intelligence advised that this change was mainly due to the cohort involved rather than a general trend.

38 Transfer of Commissioning for 0 - 5

38.1 The Associate Director Public Health updated Members on the transfer of commissioning for 0 to 5's. She reminded the meeting that when she last updated the Committee there had been a shortfall in the funding being offered but that this had now been amended and full funding was to be received. She added that the contract should be signed and in place by 1 October 2015 and agreed to advise the Chair when this had happened.

39 Work Programme

39.1 Members received copies of the Committee's Work Programme and the Cabinet Forward Plan.

39.2 A Member asked that an update on Youth Commissioning in Ludlow and Market Drayton be brought to the next meeting.

39.3 The Chairman asked Members to let her know of any other topics they would like added to the Committee's Work Programme.

40 Date of Next Meeting

40.1 Members were reminded that the next scheduled meeting would take place on Wednesday 4 November 2015 at 10.00am at the Shirehall

Signed (Chairman)

Date:



<u>Committee and Date</u>
Young People's Scrutiny
4 November 2015

<u>Item</u>
6
<u>Public</u>

THE OVERSIGHT OF CHILDREN WHO ARE EDUCATED AT HOME, OR WHO ARE MISSING FROM EDUCATION

Responsible Officer Chris Kerry, Education Access Service Manager

e-mail: christine.kerry@shropshire.gov.uk Tel: 01743 254397 Fax: 01743 252031

1. Summary

- 1.1 This paper provides details of Shropshire Council's oversight of children who are educated at home, known as elective home education (EHE) and those children missing from education (CME). It informs Scrutiny on how Shropshire Council meets its statutory duties in relation to children missing education and those children known to be home educated within this local authority area.
- 1.2 Whilst both groups are included in this report, it should be understood that there are clear, but conflicting, distinctions made in the separate sections of legislature covering EHE and CME under the Education Act 1996.
- 1.3 Elective Home Education is covered by the following legislation:
 - i) Section 7 of the Education Act 1996 provides that:
*"The parent of every child of compulsory school age shall cause him to receive efficient full-time education suitable -
(a) to his age, ability and aptitude, and
(b) to any special educational needs he may have,
either by regular attendance at school or otherwise."*
 - ii) Article 2 of Protocol 1 of the European Convention on Human Rights states that: *"No person shall be denied the right to education. In the exercise of any functions which it assumes in relation to education and to teaching, the State shall respect the right of parents to ensure such education and teaching is in conformity with their own religious and philosophical convictions."*
- 1.4 Section 436A of the Education Act 1996 (added by section 4 of the Education and Inspections Act 2006) ensures that local authorities are able to establish the identities of children in their area who are missing education and have the powers necessary to intervene.
- 1.5 From June 2013, Ofsted has been implementing a new joint inspection for multi-agency arrangements for the protection of children which will include children missing education (CME).

2. Recommendations

- 2.1 Scrutiny Committee is asked to note the details given in this paper and comment on the Council's approach to fulfilling its responsibilities, and how the identified risks to children and young people missing from education are addressed.

REPORT

3.0 Children Educated at Home (EHE)

- 3.1 The responsibility for a child's education rests with his or her parents. Education is compulsory but schooling is not. An "efficient" and "suitable" education is not defined in the Education Act 1996 but "efficient" has been broadly described in case law¹ as an education that "achieves that which it sets out to achieve", and a "suitable" education is one that "primarily equips a child for life within the community of which he is a member, rather than the way of life in the country as a whole, as long as it does not foreclose the child's options in later years to adopt some other form of life if he wishes to do so".
- 3.2 Home educating parents are **not** required to:
- teach the National Curriculum;
 - provide a broad and balanced education;
 - have a timetable;
 - have premises equipped to any particular standard;
 - set hours during which education will take place;
 - have any specific qualifications or make detailed plans in advance;
 - observe school hours, days or terms;
 - give formal lessons;
 - mark work done by their child;
 - formally assess progress or set development objectives;
 - reproduce school type peer group socialisation;
 - match school-based, age-specific standards.
- 3.3. There is no obligation on a parent to notify the local authority of their decision to educate their child at home. Whilst Shropshire Council holds a register of home educated children, registration is not compulsory. If a child is removed from a school for EHE, parents must notify the school who in turn notify the LA. However, if a child has never attended a school, is at a transitional stage, leaves an independent school or moves into the county they can remain unidentified.
- 3.4 Children who are registered as being electively home educated are not children missing education as their whereabouts are known and they are in receipt of an education provision. The vast majority of children who are electively home educated will be being cared for satisfactorily, however, a small minority may be at risk of abuse or neglect and will be particularly vulnerable given that the local authority does not have powers of entry to the home or the right to insist on seeing the child.

¹ Mr Justice Woolf in the case of R v Secretary of State for Education and Science, ex parte Talmud Torah Machzikei Hadass School Trust (12 April 1985)

- 3.5 An NSPCC report published in March 2014 entitled "Children not educated in school: learning from case reviews" echoes this view, finding that:
"In a small number of case reviews the children involved were not enrolled in school. Home-education is not, in itself, a risk factor for abuse or neglect. However there is a danger that these children can become invisible to the authorities. The reviews examined identified that, in a small number of cases, elective home education can lead to isolation and the obscuring of children from the universal services that would otherwise be in a position to monitor their welfare. Under current legislation and guidance, there is no formal registration process for elective home education which means that some children may be completely unknown to the local authority."
- 3.6 The lack of visibility helps the small minority of home educators who use elective home education as a cover to conceal child neglect and abuse. Local authorities do not have the power to monitor or inspect home education provision, which means a missed opportunity to ensure that the children are safe and well. In the seven Serious Case Reviews examined in the NSPCC report where elective home education was a key factor, children died or were seriously injured in the following ways:
- neglect and/or physical, emotional and sexual abuse;
 - malnourishment and severe wasting;
 - suicide;
 - substance poisoning caused by Fabricated or Induced Illness (FII)
- 3.7 The Badman Review of home education in 2009 recommended a formal registration scheme and rights for local authority staff to access the home and interview children alone. To date there has been no move towards changing the legislation to include these measures.
- 3.8 **EHE Statistics**
- 3.9 Estimates of the number of children being educated at home in England vary from approximately 7,000 up to 50,000! The government commissioned a report in 2007, 'The Prevalence of Home Education in England, A Feasibility Study'. The main conclusion of the study was that "it is not feasible to reliably ascertain the prevalence of home educated children through a national survey of LAs and home education organisations". This is largely because there is no formal registration scheme.
- 3.10 At the start of the current academic year, **8 September 2015, 181** children were registered with Shropshire Council as being electively home educated. These are only the children we know about, it is likely there are more that we are not aware of. The largest proportion of home educated children is seen in the south of the county (see appendix i).

Figures for the last three full academic years:

2012-13			2013-14			2014-15		
167			236			248		
Male		99	Male		124	Male		129
Female		68	Female		112	Female		119
Age	4	2	4	8	4	8		
	5	6	5	8	5	13		
	6	3	6	6	6	10		
	7	17	7	9	7	12		
	8	10	8	21	8	10		
	9	9	9	11	9	26		
	10	13	10	20	10	13		
	11	17	11	25	11	17		
	12	20	12	27	12	32		
	13	23	13	26	13	29		
	14	13	14	29	14	31		
	15	27	15	35	15	37		
	16	7	16	11	16	10		

2012-13		2013-14		2014-15	
Religion	0	Religion	10	Religion	10
Philosophy	73	Philosophy	79	Philosophy	68
Medical	11	Medical	8	Medical	16
Dissatisfaction	12	Dissatisfaction	21	Dissatisfaction	18
Permanent exclusion	1	Permanent exclusion	2	Permanent exclusion	0
Bullying	2	Bullying	7	Bullying	3
Access	1	Access	0	Access	1
Non-attendance	5	Non-attendance	9	Non-attendance	7
Reason not given by parents/carers	62	Reason not given by parents/carers	100	Reason not given by parents/carers	125

- 3.11 Parents are asked if they would like to tell us why they have chosen EHE but are under no obligation to do so.
- 3.12 In 2013-14, an emerging trend of increased numbers of Key Stage 4 pupils opting for EHE was identified. Whilst Shropshire Council fully recognises that home education is a legitimate choice for families, if a child has attended school throughout his/her life so far it is pertinent to ask why such a choice would be made at this stage. Further analysis showed that anxiety around a variety of issues, often with poor attendance as a symptom of this, was a factor in the decision to withdraw from school. In these cases, parents were not confident in delivering education and these children were unlikely to achieve their potential.
- 3.13 Current regulations only require parents to inform their child's school in writing of their intention to home educate. At this point the school must take the child off roll even if they have concerns about the child. However, in Shropshire, Education Welfare Officers arrange a routine visit to talk through the decision with parents and with the child if appropriate. This affords parents the opportunity to talk independently about their choices and to explore other options if EHE is not the best route for their child. This offers an element of protection to the child but parents do not have to accept a visit.
- 3.14 It is important to maintain such visits as these have identified issues such as pressure from schools because of behaviour including 'grey' exclusions, bullying, mental health issues, children acting as carers and unmet learning needs.
- 3.15 Whilst local authorities do not have the right to 'routinely' monitor home education it does have the right to make informal enquiries to establish that a child is in receipt of a suitable education.
- 3.16 In Shropshire, visits to review the educational provision made for the child at home are arranged on at least an annual basis (more frequently when concerns are identified). There is no right of entry to the home and the local authority does not have the right to insist on seeing the child. Parents can opt to meet at a venue outside the home, they can also choose to send in a written report. However, they cannot be compelled to do any of this.
- 3.17 In Shropshire, there are currently five families who refuse to engage with the local authority at all. A Parental Engagement Officer (PEO) will attempt to work with these families in the first instance.

3.18 Where there are concerns or it is deemed that a suitable education is not being provided for their child, and parents refuse to engage with the PEO, School Attendance Orders (SAO) may be served by the local authority that require parents to enrol their child in a school identified by themselves or named in the SAO.

3.19 In 2015 four School Attendance Orders were breached in Shropshire. The resulting action (the first in Shropshire) brought before the Magistrates Court in September 2015 resulted in fines and costs totalling £5,074.

4.0 Children Missing Education (CME)

4.1 Children deemed as missing education (CME) are those of compulsory school age who are not on a school roll, nor being educated otherwise and who have been out of any educational provision for 10 school days or more.

4.2 Children missing education are vulnerable and it is important to establish the reasons a child is missing at the earliest possible stage. See case study (appendix ii).

Possible reasons that should be considered include:

- Failure to start appropriate provision means that the pupil never enters the system;
- Stopped attending, due to illegal exclusion, withdrawal by parent/carers or, for example: being young carers;
- Illegal removal from roll after absence;
- Failure to complete a transition between schools;
- Children at risk of radicalisation;
- Children from refugee and asylum seeking families;
- Children from families who are highly mobile;
- Children at risk of a forced marriage;
- Children at risk of being trafficked;
- Girls at risk of female genital mutilation FGM;
- Children and young people supervised by the Youth Justice System
- Children experiencing abuse and neglect.

4.3 Children who remain disengaged from education are potentially exposed to higher degrees of risk such as anti-social behaviour and/or sexual exploitation.

4.4 Local authorities are required to have a named Officer for both Elective Home Education and Children Missing Education. Christine Kerry is the named Officer for Shropshire Council.

4.5 CME statistics

4.5.1 The number of active referrals in Shropshire as at **1 October 2015 total 148**

Children resident in Shropshire (primary responsibility and priority)	86
Children moved out of Shropshire	52
Children moved into Shropshire	10

4.5.2 The national picture

4.5.3 There are currently no arrangements for the collection of national data on the numbers of CME.

4.5.4 However, in January 2014 the National Children's Bureau (NCB) sent a freedom of information (FOI) request to all 152 local authorities in England. 141 responded but provided data in differing formats. To make realistic estimates and comparisons NCB used 'snapshot' data from 79 authorities (52%) for a specified day. This data showed a total of 7,701 children were recorded as missing from education. Using average numbers, it is estimated that, on any given day, over **14,800** children could be missing across all local authorities in England alone.

4.6 Shropshire Council is committed to ensuring:

- that all pupils who go missing or are lost from education in Shropshire are speedily located;
- that support is given to other local authorities to locate their missing or lost pupils;
- that those children at risk of going missing from education are identified and their needs met in order for them to reach their potential.

4.6 Key areas of focus in 2015/16 to address CME:

a) **Strategic management and leadership**

Statutory duties relating to CME in Shropshire are undertaken by the Education Access Service on behalf of the LA. This includes the CME strategy group, chaired by the EAS Manager (named CME Officer), which pulls members from key partner agencies including Schools, Admissions, Police, Early Help, Health, GRT Teacher, IT systems specialist, Statistics Officer, Army Welfare and Housing.

b) **Networks and points of contact**

Regular and routine contact is made with other local authorities who work together to identify and trace children. There is also significant contact with a range of other services and cross border working. Work is being undertaken to increase the engagement of Independent Schools in strategic groups and to encourage them to follow guidance and adopt current LA processes and procedures.

c) **Information systems**

The ONE system, S2S, B2B and SIMS are all used to record and monitor the whereabouts of pupils. It is also essential to keep up with new developments in technology that will assist in identifying and locating a missing child and to identify where there are any gaps.

d) **Pupil placements and brokerage**

An Education Access Officer co-ordinates the LA Specialist Placement Panel which assesses individual need and places pupils in appropriate provision, including Tuition, Medical and Behaviour Support Service (TMBSS). This has been particularly successful in reducing pupils placed on 'Central Register', currently there are no pupils listed. The Fair Access Panel also works with

hard to place pupils to ensure equality and access to education in a timely fashion.

e) **Effective pupil tracking systems** (appendix iii)

The named CME Officer co-ordinates efforts to track and trace children missing from education, assisted by a part time CME casework administrator. Education Welfare Officers are engaged at an early stage. Priority is given to safeguarding with processes in place to identify those especially vulnerable pupils.

4.7 Local authority inspections

4.7.1 Prior to carrying out a review of CME in 2013, OFSTED did not inspect local authorities' arrangements for supporting and providing alternative provision to children missing education. However, following the review, it committed to doing so as part of its integrated inspection of local authorities looked after children and safeguarding services.

4.7.2 Specifically, inspectors will ask for a report on children for whom the LA is responsible, who are of school age but are not in receipt of a full time education at the time of inspection.

4.7.3 In Shropshire, in addition to our routine CME procedures, a process is in place that asks schools to notify the local authority of pupils they have placed on a reduced timetable and who are not in receipt of a full time education, (this does not include those who are attending alternative provision as part of LA arrangements for that child).

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Report to the Secretary of State on the Review of Elective Home Education in England - Graham Badman

Children not educated in school: Learning from Case Reviews: Summary of risk factors and learning for improved practice around elective home education – NSPCC

The Prevalence of Home Education in England, A Feasibility Study

Children Missing Education – SC Policy and Procedure

Not present, what future? Children missing education in England NCB June 2014

Education Act 1996

Cabinet Member (Portfolio Holder)

Ann Hartley

Local Member

All Members

Appendices

Appendix i Electively Home Educated Pupils – geographical distribution

Appendix ii Case Study – EHE/CME

Appendix iii CME Shropshire Tracking Procedure

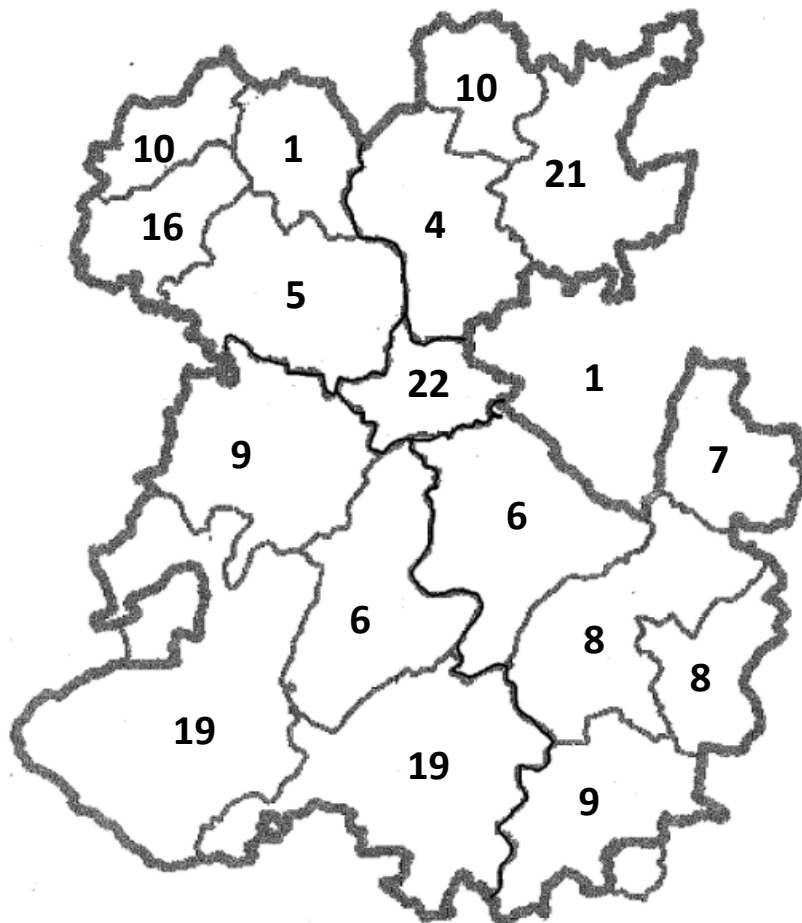
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Elective Home Educated pupils

Mapped according to where they reside in the county
(by secondary catchment area)

Total number: 181

ONE system data extract 09/09/2015



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2.0 Chronology:

Date	Event
00.00.98	AB is born
25.11.98 – 4.11.10	Living in Clwyd
1.11.99	Registered with GP in Powys (possibly last seen by GP 2002)
2004	Wrexham Child Health advised by a school nurse AB was in their area and possibly being home educated
2005	Father has heart attack
Feb 2006 – 25.11.10	Registered EHE with Wrexham LA. No evidence of previous school, always EHE. Letter was sent to parents Feb 2006 regarding an initial visit; Mother refused the visit. No reports were received to evidence that AB had been provided with a suitable education.
November 2010	Wrexham handed case over to Powys
4.11.10 – 14.5.12	Living in Oswestry, – not a Shropshire address (next to Lake Vrynwy)
Nov 2010-May 2012	GP registered :, Oswestry,
25.11.10	Removed from Wrexham LA EHE register. Reason for leaving OUT OF COUNTY DESTINATION UNKNOWN
25.3.11	Letter from Powys to parents re EHE; no visit offered
August 2011	Moved to Shropshire
May 2012	AB emailed NSPCC
9.5.12	Emergency Protection Order issued and AB accommodated
May 2012	EP assessment and LAC providing education; father refusing to allow her to go to school; AB thriving in new environment
Sept 2012	AB in mainstream school – thriving on the experience

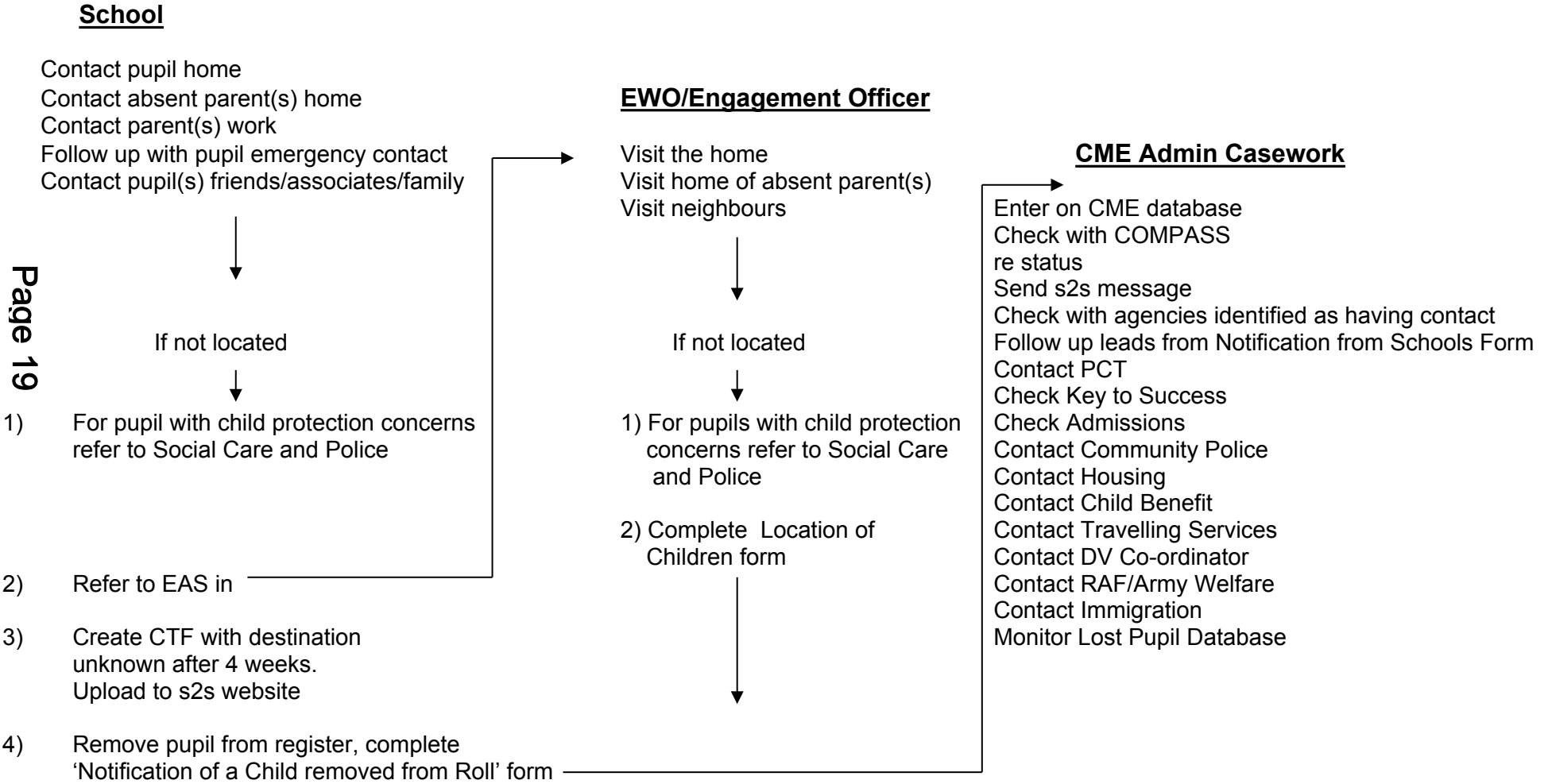
3.0 Agency Issues/Case Management

3.1 Further investigation by the Education Access Service team in Shropshire showed:

- 3.2 Powys LA stated that AB was never known to them either through the CME route or through their Education Welfare Service (EWS).
- 3.2 However, Wrexham LA confirmed the case was handed over to Powys in November 2010. The home address at that stage was notified as Oswestry but not a Shropshire postcode.
- 3.3 Powys EWS did recall receiving a referral from Wrexham LA; Wrexham had mild concerns about AB as no one had seen her. A letter had been sent to the parents indicating they were aware that the family were home educating but no arrangement was made to visit and monitor education
- 3.4 Head teacher at XXXXXXXXXX Primary School in Powys confirmed that AB had never been in the school but she was aware the family were home educating the children. This was not reported.
- 3.5 Powys Education Service confirmed that AB was not on their data base as she hadn't been given a date of birth.
- 3.6 No information held by Shropshire Council until AP made subject of EPO and taken into the care of the local authority. Not known to CME/EHE Shropshire. No referrals made by other local authority agencies when AB moved into Shropshire.

CHILDREN MISSING EDUCATION

Shropshire Pupils Tracking Procedure



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<u>Committee and Date</u>
Young People's Scrutiny
4 November 2015

<u>Item</u>
7
<u>Public</u>

SAFEGUARDING ARRANGEMENTS IN INDEPENDENT SCHOOLS

Responsible Officer: Samatha Edwards, Education Welfare Team Leader
Email : samantha.edwards@shropshire.gov.uk Tel: 01743 254397

1.0 Summary

- 1.1 This paper provides details of Shropshire Council's safeguarding arrangements in independent schools. It outlines for Scrutiny how Shropshire Council meets its statutory duties in relation to the safeguarding arrangements in independent schools.
- 1.2 Safeguarding arrangements in independent schools are covered by the following legislation and guidance:
 - a) Section 11 of the Children Act 2004 states that a Local Authority must ensure :
 - i. their functions are discharged having regard to the need to safeguard and promote the welfare of children; and
 - ii. any services provided by another person pursuant to arrangements made by the person or body in the discharge of their functions are provided having regard to that need.
 - b) Sections 94(1) and (2) of the Education and Skills Act 2008
 - c) Keeping Children Safe in Education 2015
- 1.3 Further guidance regarding safeguarding arrangements in independent schools is also found in chapter 2.4 of the HM government Working Together to Safeguard Children document 2015.

2.0 Recommendations

- 2.1 The Scrutiny Committee is asked to note the details given in this paper and provide comments and feedback in respect of the Council's approach to fulfilling its responsibilities to ensure safeguarding arrangements in independent schools are adequate and compliant.

REPORT

- 3.0 There are 13 independent schools in the county of Shropshire and 6 independent provisions specifically for pupils with Special Educational Needs. These are demographically spread throughout the county, some of these provisions offer boarding facilities.
- 3.1 The requirements for the safeguarding of pupils within an independent school are largely the same as all maintained and academy schools. However, the responsibility may be that of the governing bodies, management committees or proprietors. Section 11 of the Childrens Act 2004 places a duty on Local Authorities to ensure this responsibility is discharged having regard to the need to safeguard and promote the welfare of children. The Independent Schools Inspectorate (ISI) is approved by the Department for Education (DfE) under section 162A(1)(b) of the Education Act 2002, to inspect Independent Schools.
- 3.2 The Local Authority has a duty to ensure all schools reflect the importance of safeguarding and promoting the welfare of children. The key features in relation to Independent Schools are:
- a) A clear line of accountability within the school for work on safeguarding and promoting the welfare of children.
 - b) A senior management level lead to take leadership responsibility for the organisation's safeguarding arrangements.
 - c) A culture of listening to children and taking account of their wishes and feelings.
 - d) Clear whistleblowing procedures, which reflect the principles in Sir Robert Francis's Freedom to Speak Up review and are suitably referenced in staff training and codes of conduct, and a culture that enables issues about safeguarding and promoting the welfare of children to be addressed.
 - e) Arrangements which set out clearly the processes for sharing information with other professionals and with the Shropshire Safeguarding Children Board (SSCB).
 - f) a designated professional lead for safeguarding. Their role is to support other professionals in their establishment to recognise the needs of children, including rescue from possible abuse or neglect. Designated professional roles should always be explicitly defined in job descriptions. Professionals should be given sufficient time, funding, supervision and support to fulfil their child welfare and safeguarding responsibilities effectively.
 - g) Safe recruitment practices for individuals whom the organisation will permit to work regularly with children, including policies on when to obtain a criminal record check, and maintain the single central record for the school.
 - h) Offer appropriate supervision and support for staff, including undertaking basic awareness safeguarding training.

- i) Ensuring that their staff are competent to carry out their responsibilities for safeguarding and promoting the welfare of children and creating safeguarding role.
- j) Staff should be given a mandatory induction, which includes familiarisation with child protection responsibilities and procedures to be followed if anyone has any concerns about a child's safety or welfare.
- k) Schools should have regular reviews of their own practice to ensure they improve over time.
- l) Clear policies in line with those from the SSCB for dealing with allegations against people who work with children. Such policies should make a clear distinction between an allegation, a concern about the quality of care or practice or a complaint.

3.3. The Local Authority has a designated Education Safeguarding Officer that liaises with independent schools. The Local Authority monitors compliance in Independent Schools using:

- a) Termly section 9 practice audit completion by schools. Random samples representing 33% of the provisions are requested by the Local Authority each Term and examined for indicators of compliance. This ensures that the Local Authority receives practice audits from all provisions over a 12 month period. Schools with continued non-compliance have to return practice audits termly until compliance is achieved. The information from these practice audits is collated and presented to the Learning and Skills Safeguarding Group termly for review and is referenced in the annual report to the Shropshire Safeguarding Children Board.
- b) Annual Section 11 Audit completion by Schools. Random samples representing 53% of the provisions are requested by the Local Authority annually and examined to determine compliance with regulations. This rolling programme ensures that the Local Authority receives an annual audit from all provisions over a 2 year period. These audits are collated and information around compliance is presented in an annual report to the Learning and Skills Safeguarding Group for review. Issues regarding non-compliant schools are followed up by the Education Safeguarding Officer.
- c) Consultancy visits. Independent Schools may request a safeguarding consultancy visit from the Local Authority which thoroughly examines schools policies and procedures to ensure compliance with legislation. Only one independent provision has requested this during the academic year 2014/2015.
- d) Safeguarding Training. The Local Authority offers Designated School Lead and whole school basic awareness training to all Independent providers, however they can choose to obtain this training from outside agency providers. There are currently seven Independent providers that request this service from the Local Authority.

- e) A named Education Safeguarding Officer – Samantha Edwards is the named officer for Shropshire and will manage enquiries or concerns regarding schools safeguarding practice and policies.
 - f) First Point of Contact telephone referrals. All schools that, through the referral process of the Initial Contact Team, are identified as not applying clear and consistent safeguarding practice will be referred to the Education Safeguarding Officer. This will then be investigated, training needs identified, and recommendations made for a tight consistent safeguarding approach. The school will be expected to act on the recommendations to ensure compliance.
- 3.4 The Local Authority has recently introduced a proforma for Independent Schools to complete on an annual basis and return to the Education Safeguarding Officer (see appendix A). This provides a checklist for schools and also monitors compliance regarding safeguarding training throughout the school.
- 3.5 The Independent School Safeguarding Group commenced in March 2014 and meets twice a year. This is chaired by the Director of Children's Services. The primary function of this group is to extend relationships with Independent Schools and raise awareness of the importance of safeguarding all young people in Shropshire. Within this forum independent schools are updated on statutory duties and recommended 'best practice', amendments to relevant safeguarding policies and current areas of focus.
- 3.6 The Key Areas of Focus in 2015/2016 to address Safeguarding Arrangements in Independent Schools are:
- 3.6.1 **Strategic Management**
A full review of current monitoring processes relating to compliance in Independent Schools to improve the efficiency and effectiveness of the audit process. Clear strategies for feedback following the completion of the section 9 and section 11 audits needs to be developed to ensure schools modify their safeguarding practices and are compliant with statutory regulations.
 - 3.6.2 **Improved Compliance**
Development of a strategic process that holds schools to account if non-compliant; this will commence with feedback from section 9 audits, feedback from section 11 audits with a clear list of recommendations from the Local Authority following non-compliant outcomes, unannounced informal safeguarding inspections by the Education Safeguarding Officer to ensure recommendations have been completed and the school is compliant. In the event of a Local Authority OFSTED inspection a feature of this will be the number of schools within the county that are judged to be good or outstanding in the area of safeguarding. The Local Authority may need to consider the resources and funding available or required to implement the strategy to improve compliance.
 - 3.6.3 **Improved cohesive working.**
Forge closer links with Independent Schools in the County and raise the awareness of safeguarding regulations. This will include further development of the Independent School Safeguarding Group and linking it in with other areas of safeguarding such as Children Missing Education.

3.6.4 Child Protection Training in Schools

Develop more capacity to deliver Child Protection Training in schools to meet increasing demand and update on statutory changes from government. A focus

on working with Independent Schools to ensure providers of their training are adequate and up to date with Shropshire's regulations.

3.6.5 Prevent Strategy

To ensure Independent Schools have accessed current Radicalisation and Prevent Training in line with National Prevent Government strategy.

<p>List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)</p> <p>Keeping Children Safe in education July 2015 Working together to Safeguard Children March 2015 The Childrens Act 2004 Education and Skills Act 2008 The Education Act 2002</p>
<p>Cabinet Member (Portfolio Holder)</p> <p>Ann Hartley</p>
<p>Local Member</p> <p>All Members</p>
<p>Appendices</p> <p>Appendix A: Child Protection Proforma 2015</p>

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Link Governor											
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Page 28

1. I confirm that all **school staff and governors** have accessed: : (*please tick \sqrt{ONE})

- school-based child protection awareness training led by the LA in the last 3 years
- the school has requested this training for
 - Autumn term 2015
 - Spring term 2016

I confirm that the attention of **all staff, teaching including newly qualified teachers and non-teaching**, has been drawn to the schools Child Protection procedures.

- child protection policy was last reviewed in: (year _____)
- anti-bullying policy was last reviewed in: (year _____)
- acceptable use policy was last reviewed in: (year _____)
- e-safety policy was last reviewed in: (year _____)

4. Under the PSED, schools are asked to notify the Local Authority of any **Hate Crime related incidents**:

- How many Hate Crime related incidents have the school dealt with in Sept 2014- July 2015:,
(please also record if the school has had 0 incidents)

Has the school reported each of these incidents to the Authority on the **Schools Hate-related Incident Reporting Form?** _____
(available on Shropshire Learning Gateway)

- Are these incidents reported to **Governors?** _____

5. This form was completed by:

Name: (please print) Date: / / 2015

Role:..... (Head/Designated Lead for Child Protection)



Nb – Please keep a copy of this form in your safeguarding file.

Please complete and return to Jo Haswell jo.haswell@shropshire.gov.uk or fax 01743 254538 by 23rd October 2015

To book onto any of the above courses please contact the CPD team by e-mail: cpd@shropshire.gov.uk or 01743 254570

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<u>Committee and Date</u>	<u>Item</u>
Young People's Scrutiny 4 November 2015	8 <u>Public</u>

PROGRESS IN IMPLEMENTING PERSONAL SOCIAL AND HEALTH EDUCATION (PSHE) WHICH ADDRESSES ISSUES OF CHILD EXPLOITATION

Responsible Officer Alice Cruttwell

e-mail: alice.cruttwell@shropshire.gov.uk Tel:

Fax:

1. Summary

- 1.1 This paper provides details of Shropshire Council's approach to challenging and supporting primary and secondary schools to ensure effective provision for Personal Social and Health Education (PSHE), including resources to reduce pupil's vulnerability to child exploitation. It provides a broad overview of national policy and details of how it has been implemented locally.
- 1.2 The report endorses the recommendation of the Education Select Committee and the support of Ofsted and the Children's Commissioner for PSHE, including Relationships and Sex Education (RSE) to become a statutory element within schools' curriculum.
- 1.3 The report also confirms that Shropshire continues to be recognised as an area of good practice and that this the result of effective partnerships with the DfE Expert Group for Personal and Social Education (PSE) and the PSHE Association
- 1.4 The report provides details of the resources developed for schools and the importance of sustaining the collaborative work between education, public health, the police and other agencies to ensure a co-ordinated and coherent approach to reducing the risk of child exploitation.

2. Recommendations

- 2.1 The Scrutiny Committee is asked to note the details given in this paper and provide comment in respect of the Council's approach to fulfilling

its responsibilities to address issues of child exploitation, and how the identified risks to children and young people are addressed.

REPORT

3.0 Personal Social and Health Education (PSHE) including Relationships and Sex Education (RSE)

3.1 National Context

3.1.1 Personal, social and health education (PSHE including relationship and sex education - RSE) is not currently a statutory requirement for schools. The Education Select Committee established to consider the need for statutory provision in November 2014 published its report 'Life Lessons' in February 2015. The report recommends that PSHE, including RSE becomes a statutory requirement within schools' curriculum. The Government has not yet responded to the Committee's recommendations.

3.1.2 Reports from Ofsted, the Children's Commissioner for England, the children's charity Barnardo's and the NSPCC recognise that PSHE is an important means of raising awareness of Child Sexual Exploitation and keeping pupils safe.

3.1.3 The Ofsted report, "The sexual exploitation of children, it couldn't happen here could it?",¹ confirms the impact of a co-ordinated PSHE curriculum delivered by trained staff in reducing children and young people's risk of sexual exploitation (CSE) and relationship abuse. The revised report (March 2015) includes a focus on the degree to which schools are proactive in addressing the risk of CSE through PSHE. A recent Freedom of Information request to UK police forces revealed 5,500 sex crimes occurred in UK schools over a three year period, 20% of these were reported as peer to peer abuse.²

3.1.4 The effectiveness of RSE has been robustly evidenced³ and widely accepted⁴. The importance of RSE is highlighted in the Teenage Pregnancy Strategy: Beyond 2010⁵. The Local Government Association's (LGA) report, 'Tackling Teenage Pregnancy - Local

¹ [Ofsted Nov.'14 'The Sexual Exploitation of Children: it couldn't happen here, could it?' ref. 140175. A thematic inspection commissioned to evaluate the effectiveness of Local Authority's current response to Child Sexual exploitation.](#)

² <http://www.telegraph.co.uk/education/educationnews/11841330/Lessons-to-prevent-sexual-abuse-should-be-mandatory-experts-demand.html>

³ [Does sex and relationship education work? Sex Education Forum briefing 2013](#)

⁴ The most recent September 2014 YouGov poll which reported the majority of parents believe Sex and Relationship Education should be taught in all schools.

⁵ [Department of Health in February 2012](#)

Government's new public health role'⁶ confirms that 'the areas that have most success have made sure all young people have good sex and relationship education'.

3.2 Local Context

- 3.2.1 Shropshire is recognised nationally as an area of good practice for the development and implementation of RSE curriculum resources in mainstream schools. This work is fully funded by Public Health as part of the entitlement for all children and young people which is linked to safeguarding.
- 3.2.2 The LA contributes to the DfE expert group for PSE and the national children's Sex Education Forum advisory group.
- 3.2.3 A curriculum resource focusing on mental and emotional health issues has been developed and piloted in partnership with the PSHE Association. There is a range of well-established and specific initiatives and training which address CSE.
- 3.2.4 The "Respect Yourself" RSE curriculum programme has been developed in Shropshire to provide schools with high quality, age appropriate sex and relationship education. It addresses recommendations in the Ofsted reports 'Time for change?'(2007) and 'Not Yet Good Enough' (2013).⁷
- 3.2.5 The programme is part of the Public Health, Healthy Child programme 5-19. It contributes to the Teenage Pregnancy and Sexual Health strategy. It has links to, and works in partnership with the Domestic Abuse, Targeted Mental Health in Schools (TaMHS), and the Parenting strategy. The programme is also co-ordinated with other school and community based services including pastoral provision, school nurses, Targeted Youth Support, the new CSE support worker, the Condom Distribution Scheme, the Police, Young People Health Champions and Members of the Youth Parliament.⁸
- 3.2.6 The year 6-11 curriculum materials won the Pamela Sheridan Sexual Health award for innovation in 2012 and the primary resource Respect Yourself: Eat Better, Move More, RSE was a finalist for the award in

⁶ [Local Government Association report on Tackling Teenage Pregnancy Local government's new public health role](#)

⁷ [Ofsted May'13 'Not Yet Good Enough: Personal, Social ,Health and Economic Education in schools' Ref: 130065](#)

⁸ [Between 2007-2010 RSE was voted one of the top three priorities by Shropshire young people. A Shropshire young people charter for RSE was produced. This provides the guide for the programme.](#)

2015, both resources have received the quality kite-mark of quality from the PSHE Association.

- 3.2.7 The programme supports wider safeguarding provision through a progressive, age appropriate approach and resources to help pupils develop the skills, knowledge and understanding to enable them to have non exploitative relationships. It also provides pupils with clear guidelines for safe, healthy, happy relationships. The resource focuses on building pupils' confidence and understanding about the importance of asking for help, support and advice.
- 3.2.8 All Shropshire schools have received the resource together with advice on updating their sex education policies. This approach supports schools to ensure a consistent and coherent approach through their safeguarding policy, training for (teaching and non- teaching), staff, including Child Protection Leads and Governors. It also supports schools to strengthen home-school partnerships with parents.
- 3.2.9 The support of Council Members, including through attendance at celebration and 'thank you' events, has been central in ensuring the programme has a high profile across the local authority. It confirms and reinforces the commitment of the LA in ensuring that Shropshire schools receive support and help to ensure children and young people have happy, healthy, safe relationships. It also confirms that the LA takes its responsibility to safeguard Shropshire children seriously and that RSE is vital to ensure they are protected.

4.0 Targeted work.

- 4.1 Support for the Tuition Medical and Behaviour Support Service (TBMSS) during this autumn term has focused on the development of a whole service policy and delivery of RSE programme. Professional development for staff has centred on the development of resources and pedagogy that is differentiated according to the wide range of pupils' needs and vulnerabilities.
- 4.2 Targeted Youth support have used the Respect Yourself Resources as part of their one to one work.
- 4.3 The recently appointed Child CSE worker has supported staff training and liaison with schools with high CSE referral rates.
- 4.4 The Police Youth Engagement Liaison officer supports a co-ordinated and consistent approach to addressing CSE through the review of resources, including the recent materials on consent produced by the PSHE Association.

5.0 Outcomes in Shropshire.

- 5.1 Shropshire's under 16 teenage pregnancy rate has continued to fall following the introduction of the programme.
- 5.2 Shropshire is the first Local Authority to include questions on RSE as part of schools Section 11 safeguarding audit (statutory requirement under Children Act 2004).
- 5.3 Approximately 75% of primary schools are either delivering or planning to deliver the programme from summer 2015. 90% of secondary schools are engaged in planning or are implementing the programme. Only two secondary schools are not yet committed to delivering the programme.

6.0 Wider Emotional and Mental Health Curriculum Issues.

- 6.1 National Data on Adolescence⁹ confirms a shift in patterns and types of risk-taking behaviour. It identifies multiple risk factors and interrelated risky behaviours. The PSHE curriculum is central in increasing pupils' self-esteem and emotional resilience in order to reduce their vulnerability, risk of exploitation and the use of sexual behaviour (often in combination with substance use) to self-harm or self-abuse.
- 6.2 Public Health England's publication 'the link between pupil health and wellbeing, and attainment'¹⁰ confirms the positive correlation between health, wellbeing and educational achievement.
- 6.3 Shropshire's Targeted Mental Health in Schools (TaMHS) programme provides a targeted approach and training for staff.
- 6.4 A curriculum resource for primary schools to assist staff to support pupils' mental health and emotional well-being has been developed in partnership with the PSHE Association. Over 35 primary schools and 2,000 pupils were involved in piloting the resources.
- 6.5 PSHE leads from 10 Shropshire secondary schools, including TMBSS, have met with the PSHE Association to review resources for secondary phase pupils.
- 6.6 The PSHE Association has published the national resources piloted with Shropshire. All Shropshire schools have received one year

⁹ <http://www.youngpeopleshealth.org.uk/key-data-on-adolescence>

¹⁰ <https://www.gov.uk/government/publications/the-link-between-pupil-health-and-wellbeing-and-attainment>

membership of the Association which ensures that they have access to free resources and updates.

7.0 Priorities for Development:

- 7.1 The provision of new policy guidelines to support school Headteachers and Governors to address pupils' mental health and emotional well-being through the review of their provision for PSHE.
- 7.2 Addressing homophobic, bi-phobic and transphobic (HBT) bullying through the curriculum (Shropshire is one of fourteen LAs selected to work with the Sex Education Forum to host this training on this government initiative which is funded from the Equalities Unit and the DfE).
- 7.3 Three single day professional development sessions for primary and secondary school teachers have been organised for later in November. The training will enable staff to increase their skills, confidence and to ensure bullying related to sexuality and gender identity is addressed in the curriculum. It complements and supports the Respect Yourself programme and the focus on mental and emotional health and wellbeing.
- 7.4 "Chelsea's Choice" is a theatre production that addresses issues of child sexual exploitation. All secondary schools have been invited to host this production which is part of Shropshire CSE strategy. It is funded by the Police Commissioner and commissioned by the Shropshire Safeguarding Children Board. The production is additional to, not a substitute for ongoing RSE/PSHE curriculum delivery.
- 7.5 The development and strengthening of the existing and well-established links between education and public health services to ensure a co-ordinated, coherent and effective approach to supporting and challenging schools to provide a broad and balanced PSHE curriculum that reduces the risk of CSE.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

- 1 [Ofsted Nov.'14 'The Sexual Exploitation of Children: it couldn't happen here, could it?' ref. 140175. A thematic inspection commissioned to evaluate the effectiveness of Local Authority's current response to Child Sexual exploitation.](#)
- 2 ['Basically Porn is everywhere and 'Sex without consent': I suppose that is rape: How young people in England understand sexual consent. Children's Commissioner November 2013](#)
- 3 <http://www.telegraph.co.uk/education/educationnews/11841330/Lessons-to-prevent-sexual-abuse-should-be-mandatory-experts-demand.html>
- 4 [Does sex and relationship education work? Sex Education Forum briefing 2013](#)
- 5 The most recent September 2014 YouGov poll which reported the majority of parents believe Sex and Relationship Education should be taught in all schools.
- 6 [Department of Health in February 2012](#)
- 7 [Local Government Association report on Tackling Teenage Pregnancy Local government's new public health role](#)
- 8 [Ofsted May'13 'Not Yet Good Enough: Personal, Social ,Health and Economic Education in schools' Ref: 130065](#)
- 9 [Between 2007-2010 RSE was voted one of the top three priorities by Shropshire young people. A Shropshire young people charter for RSE was produced. This provides the guide for the programme.](#)
- 10 <http://www.youngpeopleshealth.org.uk/key-data-on-adolescence>
- 11 <https://www.gov.uk/government/publications/the-link-between-pupil-health-and-wellbeing-and-attainment>

Cabinet Member (Portfolio Holder)

Ann Hartley

Local Member

All Members

Appendices

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YOUNG PEOPLE'S SCRUTINY COMMITTEE

WORK PROGRAMME 2015-16

DATE	TOPIC	PURPOSE
Wednesday 4 November 2015 10.00am	<ul style="list-style-type: none"> • The oversight of vulnerable groups, including those who are educated at home, or are missing from education • Safeguarding arrangements in independent schools • Progress in implementing PSHE which addresses issues of sexual exploitation • Peer review • Update on Youth Commissioning Issues 	
Monday 16 November 2015 11.00am	<ul style="list-style-type: none"> • Consideration of the Financial Plan 	

<p>Wednesday 16 December 2015 10.00am</p>	<ul style="list-style-type: none"> • Data/quality assurance report • The rate of referrals and re-referrals to children’s social care and the rate of children with a second or subsequent Child Protection Plan • The contribution of schools to the Early Help and Child Protection Services and the impact of the early help strategy • Post 16 Provision & funding in schools with 6th Form provision and colleges • Peer Review • Update on changes to the provision of Youth Services • The impact of forthcoming budget reductions on safeguarding services 	<ul style="list-style-type: none"> • Exception reporting on key issues
<p>Wednesday 3 February 2016 10.00am</p>	<ul style="list-style-type: none"> • Data/quality assurance report • Promotion of Physical Activity 	<ul style="list-style-type: none"> • Exception reporting on key issues

Wednesday 23 March 2016 10.00am	<ul style="list-style-type: none">• Data/quality assurance report	<ul style="list-style-type: none">• Exception reporting on key issues

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THE CABINET FORWARD PLAN

This Notice, known as the Cabinet Forward Plan, sets out the Decisions, including Key Decisions, which are likely to be taken during the period covered by the Plan by either Cabinet as a whole or by individual members of the Executive. The Plan is updated each month and regularly amended and at least 28 clear days before a key decision is to be taken and is available from Council Offices, libraries and on the Council's Internet site (www.shropshire.gov.uk). This edition supersedes all previous editions.

Further Information

Cabinet is comprised of the following members: Mr K Barrow (Leader); Mr S Charmley (Deputy Leader); Mr T Barker; Mrs K Calder; Mr L Chapman; Mrs A Hartley; Mr S Jones; Mr M Price; Mr D Turner and Mrs C Wild. To view more details, please click on the following link:
<http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=130>

A Key Decision is one which is likely to result in income, expenditure or savings of £500,000 or greater, or to have a significant effect, on, two or more Electoral Divisions. In two member divisions i.e. Oswestry and Market Drayton, these are to be treated for the purpose of a key decision as two divisions.

Members of the public are welcome to attend full Cabinet meetings and ask a question and/or make a statement in accordance with the Council's Procedure Rules. If you would like further details please email jane.palmer@shropshire.gov.uk or telephone 01743 257712.

Members of the public are also welcome to submit a request to address or to ask a question of the Member making the Portfolio Holder decision. Any request should be submitted in writing to the Chief Executive at the address below by no later than 2 clear working days before the proposed Member Session. This is to ensure that the individual member has sufficient time to decide whether or not to hear such persons and if so the arrangements to be made. If you would like further details please telephone 01743 257712 or email jane.palmer@shropshire.gov.uk.

All Executive including individual member decisions (except in extreme urgency) are subject to call-in and Scrutiny.

Documents submitted for decision will be a formal report, which if public, will be available on this website at least 5 clear working days before the date the decision can be made. If you would like to request such a document, please email jane.palmer@shropshire.gov.uk or telephone 01743 257712.

Documents shown are listed at Shropshire Council, The Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND.

CABINET FORWARD PLAN FOR 12 OCTOBER 2015 ONWARDS

DECISION MAKER - Cabinet - 14 October 2015

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
14 October 2015	Revenue Monitor 2015/2016 Quarter 2	Yes	Portfolio Holder for Resources, Finance and Support		Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk	27 March 2015
14 October 2015	Capital Monitor 2015/2016 Quarter 2	Yes	Portfolio Holder for Resources, Finance and Support		Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk	27 March 2015
14 October 2015	Quarter 1 Performance Report 2015/2016	Yes	Portfolio Holder for Performance		Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk	26 February 2015
14 October 2015	Asset Management Strategy for Highways and Transport	Yes	Portfolio Holder for Highways and Transport		Chris Edwards, Area Commissioner South chris.edwards@shropshire.gov.uk	7 July 2015

14 October 2015	Redesign of Shropshire Libraries	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)		Kate Garner, Locality Commissioning Manager Tel: 07990085506 kate.garner@shropshire.gov.uk	4 August 2015
14 October 2015	West Midlands Rail Devolution	Yes	Portfolio Holder for Highways and Transport		Matt Johnson, Transport Planning Commissioner (North) matt.johnson@shropshire.gov.uk Tel: 07990087879	14 September 2015
14 October 2015	Options on the future delivery of customer services in Shropshire	Yes	Portfolio Holder for Resources, Finance and Support		Professor Rod Thomson Tel: 01743 253934 rod.thomson@shropshire.gov.uk	23 September 2015
DECISION MAKER - Special Cabinet - 28 October 2015						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
14 October 2015	Financial Strategy 2015/2016 - 2020/21	Yes	Portfolio Holder for Resources, Finance and Support		Clare Charlesworth Jones, Manager Financial Advice - Forward Plan Tel: 01743 255937 clare.charlesworth-jones@shropshire.gov.uk	27 March 2015
28 October 2015	ICT Business Continuity and Disaster Recovery Update Report	Yes	Leader of the Council and Portfolio Holder for IT	Exempt	Clive Wright, Chief Executive Tel: 01743 252702 clive.wright@shropshire.gov.uk	12 October 2015

28 October 2015	Commissioning Out Social Work Practice	Yes	Portfolio Holder for Adult Services and Commissioning (South)	Exempt	Andy Begley, Head of Adult Social Care Operations andy.begley@shropshire.go v.uk	11 May 2015
DECISION MAKER - Cabinet - 4 November 2015						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
28 October 2015	Proposal to Close Buildwas Primary School	Yes	Portfolio Holder for Children's Services		Karen Bradshaw, Director of Childrens Services Tel: 01743 254201 Karen.Bradshaw@shropshi re.gov.uk	30 July 2015
DECISION MAKER - Cabinet - 9th December 2015						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
9 December 2015	Treasury Management Update - Quarter 2 2015/2016	Yes	Portfolio Holder for Resources, Finance and Support		Justin Bridges, Head of Treasury and Pensions Tel: 01743 252072 justin.bridges@shropshire.g ov.uk	27 March 2015

9 December 2015	Treasury Strategy 2015/2016 - Mid Year Review	Yes	Portfolio Holder for Resources, Finance and Support		Justin Bridges, Head of Treasury and Pensions Tel: 01743 252072 justin.bridges@shropshire.gov.uk	27 March 2015
9 December 2015	Report 3 - Financial Strategy 2015/2016 - 2025/2026	Yes	Portfolio Holder for Resources, Finance and Support		Clare Charlesworth Jones, Manager Financial Advice - Forward Plan Tel: 01743 255937 clare.charlesworth-jones@shropshire.gov.uk	27 March 2015
9 December 2015	Capital Strategy 2015/2016 - 2019/2020 Draft	Yes	Portfolio Holder for Resources, Finance and Support		Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk	27 March 2015
9 December 2015	Setting the Council Tax Taxbase for 2016/2017	Yes	Portfolio Holder for Resources, Finance and Support		Clare Charlesworth Jones, Manager Financial Advice - Forward Plan Tel: 01743 255937 clare.charlesworth-jones@shropshire.gov.uk	27 March 2015
9 December 2015	Quarter 2 2015/2016 Performance Report	Yes	Portfolio Holder for Performance		Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk	26 February 2015
9 December 2015	Delegation of functions to Birmingham City Council for the purposes of Illegal Money Lending Enforcement	Yes	Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)		Frances Darling Tel: 01743 251715 frances.darling@shropshire.gov.uk	29 June 2015

9 December 2015	Local Account	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)		Stephen Chandler, Director of Adult Services Tel: 01743 253767 Stephen.Chandler@shropshire.gov.uk	14 September 2015
9 December 2015	Shropshire Schools Funding Formula 2016 to 2017	Yes	Portfolio Holder for Children's Services		Karen Bradshaw, Director of Childrens Services Tel: 01743 254201 Karen.Bradshaw@shropshire.gov.uk	14 September 2015
9 December 2015	Student Accommodation Task & Finish Group Recommendations	Yes	Portfolio Holder for University Centre and Shrewsbury BID		Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk	27 October 2015
DECISION MAKER - Cabinet - 10th February 2016						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
10 February 2016	Revenue Monitor 2015/2016 - Quarter 3	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	23 April 2015

10 February 2016	Capital Monitoring 2015/2016 - Quarter 3	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	23 April 2015
10 February 2016	Financial Strategy 2015/2016 - 2025/2026 - Final	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	23 April 2015
10 February 2016	Capital Strategy 2015/2016 - 2019/2020 - Final	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	23 April 2015
10 February 2016	Robustness of Estimates and Adequacy of Reserves	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	23 April 2015
10 February 2016	Estimated Collection Fund Out-turn 2015/2016	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	23 April 2015

10 February 2016	Fees and Charges 2016/2017	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	23 April 2015
10 February 2016	Treasury Strategy 2016/2017	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	23 April 2015
10 February 2016	Treasury Management Update - Quarter 3 2015/2016	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	23 April 2015
10 February 2016	Quarter 3 2015/2016 Performance Report	Yes	Portfolio Holder for Performance		Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk	26 February 2015
10 February 2016	School Admission Arrangements	Yes	Portfolio Holder for Children's Services		Karen Bradshaw, Director of Children's Services Tel: 01743 254201 Karen.Bradshaw@shropshire.gov.uk	27 October 2015
10 February 2016	Improved Swimming Facilities for Shrewsbury	Yes	Portfolio Holder for Business Growth, ipe, Culture and Commissioning (North)		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	31 July 2014

10 February 2016	Connecting Shropshire - Further Coverage Opportunities	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)	Exempt	Andrew M Evans, Head of Business Growth and Prosperity Tel: 01743 253869 andrew.M.evans@shropshire.gov.uk	1 October 2015
DECISION MAKER - Deputy Leader & Portfolio Holder for Business Growth, ip&e, Culture and Commissioning (North)						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
8 December 2015	Redesign of Ellesmere Library Service	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)		Neil Willcox, Local Commissioning Manager Tel: 01743 255051 neil.willcox@shropshire.gov.uk	6 October 2015
29 October 2015	Redesign of Cleobury Mortimer Library Service	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)		Kate Garner, Locality Commissioning Manager Tel: 07990085506 kate.garner@shropshire.gov.uk	19 August 2015
23 November 2015	Redesign of Shifnal Library Service	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	14 September 2015

23 November 2015	Redesign of Broseley Library Service	Yes	Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North)		Neil Willcox, Local Commissioning Manager Tel: 01743 255051 neil.willcox@shropshire.gov .uk	16 September 2015
DECISION MAKER - Portfolio Holder for Adult Services and Commissioning (South) - Lee Chapman - no items known to date						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
3 November 2015	Outcome of consultation on Innage Lane Day Centre, Bridgnorth	Yes	Portfolio Holder for Adult Services and Commissioning (South)		Ruth Houghton, Head of Social Care Improvement and Efficiency Tel: 01743 254203 ruth.houghton@shropshire. gov.uk	1 October 2015
DECISION MAKER - Portfolio Holder for Children's Services - Ann Hartley						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Not before 10th August, 2015	Transport Policy for Children's Services <i>(Item previously included in the Forward Plan under the remit of Cabinet.)</i>	Yes	Portfolio Holder for Children's Services		Karen Bradshaw, Director of Childrens Services Tel: 01743 254201 Karen.Bradshaw@shropshi re.gov.uk	9 January 2015

27 October 2015	West Midlands Young Offenders Service	Yes	Portfolio Holder for Children's Services		Karen Bradshaw, Director of Childrens Services Tel: 01743 254201 Karen.Bradshaw@shropshire.gov.uk	4 August 2015
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DECISION MAKER - Portfolio Holder for Health - Karen Calder

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Not before 22nd October, 2015	Redesign of the Shropshire Registration Service	Yes	Portfolio Holder for Health		Professor Rod Thomson Tel: 01743 253934 rod.thomson@shropshire.gov.uk	23 September 2015

DECISION MAKER - Portfolio Holder for Highways and Transport - Simon Jones and/or Area Commissioner (South) - no items known to date

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

DECISION MAKER - Portfolio Holder for Performance - Tim Barker - no items known to date

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

DECISION MAKER - Portfolio Holder for Regulatory Services, Housing and Commissioning (Central) - Malcolm Price

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Not before 10th August, 2015	Minor Amendments to the Shropshire Affordable Housing Allocations Policy and Scheme	Yes	Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)		Andy Begley, Head of Adult Social Care Operations andy.begley@shropshire.gov.uk	28 August 2014
Not before 10th August, 2015	Oakland and Glebe Land, Bayston Hill - Planning Brief	Yes	Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)		Steph Jackson, Head of Commercial Services Tel: 01743 253862 steph.jackson@shropshire.gov.uk	17 June 2015

DECISION MAKER - Portfolio Holder for Resources, Finance and Support - David Turner

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Not before 18th September, 2015	Community Asset Transfer - Abbey Railway Station	Yes	Portfolio Holder for Resources, Finance and Support	Exempt	Steph Jackson, Head of Commercial Services Tel: 01743 253862 steph.jackson@shropshire.gov.uk	18 August 2015

DECISION MAKER - Portfolio Holder for University Centre & Shrewsbury BID - Claire Wild - No items known to date

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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